

Linden Hall, Linden Road  
Hampton. TW12 2JG

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# Linden Hall

## Community Centre

- The date of hire is only confirmed once the cash deposit of £100 is paid
  - The hire charge must be paid 5 working days before the date of hire
  - Cancellations made within a week of the hire date are NON-REFUNDABLE
  - The number of people in the hall must not exceed 80
  - The hall is not licenced for the sale of alcohol or for public performances. The hirer is responsible for obtaining any licenses necessary in connection with the booking.
  - The hirer is responsible for keeping noise, including music, at an acceptable level.
  - Consideration should be shown to our residents
  - The hall must be vacated on time. If the hire time is exceeded for any reason the hirer will be charged at a rate of £15.00 per 30mins or part thereof and the fee deducted from the deposit.
  - Events may not exceed 11pm.
  - The hirer is responsible for supervision and security of the premises, protection of the contents and the behaviour of those using the hall.
  - The hirer is responsible for the safe care and protection of children using the hall.
  - The hirer must not sub-let the premises
  - The hirer is responsible for any third party claims that may be made against him or his organisation whilst using the hall.
  - The hirer must not use the premises for any illegal purpose no do anything or bring onto the premises anything that may endanger the premises, their users or their insurance policies.
  - The cash deposit will be refunded in full once the manager has checked that the hall has been left in good order. Breakages and damages will be charged at cost and deducted from the deposit. Deposits remaining uncollected after 6 months will not be returned.
  - If selling goods, the hirer must comply with trading law and any relevant local codes of practice.
  - No tenancy is created by this agreement and no relationship of landlord and tenant exists between the hirer and Linden Hall.
  - At the end of the letting all the hirer's equipment and any rubbish must be removed from the premises by the hirer and taken home. The chairs and tables must be put away and the hall left in a clean and presentable condition. The floor should be swept at the end of the booking.
  - Rubbish must be taken home. We do not have the capacity to dispose of additional waste
  - Furniture must not be taken into the garden area.
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